

NEVADA SPECIAL UTILITY DISTRICT  
108 N. Warren Street  
Nevada, Texas 75173  
(972) 843-2608

**MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS**

Date: Monday, January 17, 2022  
Time: 7:00 pm  
Place: 108 N. Warren Street, Nevada, Texas 75173

**AGENDA**

1. Call to order and Declaration of Quorum.  
*Call to order at 7:08 pm but board president, Debra Caldwell. All members except Becky Norman present. Quorum declared. Employees present – Johnny Rudisill and Margaret Martin. No quest or visitors.*
2. Review and approve minutes: December 13, 2021  
*Motion to approve minutes made by Robert Taylor; seconded by Debra Strickland. All in favor; motion carried.*
3. Approve December 2021 Directors Report.  
*Motion to approve report made by Robert Taylor; seconded by Debra Strickland. All in favor; motion carried.*
4. Public Comment. (Speakers are limited to 3 minutes each)  
*No public comments.*
5. Staff Reports:
  - a) General Manager's report:  
*Caddo Basin – tie in complete; first reading of meters will be in February.*  
*Rodeo Project – No 12" line, on an 8" line only with a 6" meter. Monthly base rate will be \$1000.00.*  
*Elevon – Getting easements for 12" waterline installation*  
*Winter weather – Preparations on Thursday*  
*Applications – taking applications for employment*
  - b) Office Manager's report:  
*1099 should be in mail next week. Due to IRS requiring a new password without notification, our tax payments were rejected, therefore we accrued tax penalties.*
6. Old Business:  
*No old business*

7. New Business:

- a) Discuss and act to ratify the Board President's appointment of Johnny Rudisill as Election Agent for the May 7, 2022 General Election.

*Motion to appoint Johnny as Election Agent made by Debra Strickland; seconded by Vickie Gracy. All in favor; motion carried.*

- b) Discuss and act on Ordinance No. 2022-001 ordering a general election to be held on Saturday, May 7, 2022, for the purpose of electing one candidate to the Board of Directors.

*Motion to order accept ordinance made by Robert Taylor; seconded by Debra Strickland. All in favor; motion carried.*

8. Executive Session: The board may recess into closed or executive session to discuss the following:

*No Executive Session required.*

9. Reconvene into Regular Session and take any action as a result of the Executive Session.

10. Future agenda items.

*Personnel Policy*

11. Adjourn.

*Meeting adjourned at 7:35 pm by board president, Debra Caldwell.*

CERTIFICATION

I certify that these Minutes were accepted and approved by the Board of Directors on [02/21/22](#).



*Debra Caldwell*

Debra Caldwell, President

ATTEST:

*Margaret Martin*

Margaret Martin, Assistant Secretary

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3. Approve December 2021 Directors Report.
4. Public Comment. (Speakers are limited to 3 minutes each)
5. Staff Reports:
  - a) General Manager's report:
  - b) Office Manager's report:
6. Old Business:
7. New Business:
  - a) Discuss and act to ratify the Board President's appointment of Johnny Rudisill as Election Agent for the May 7, 2022 General Election.
  - b) Discuss and act on Ordinance No. 2022-001 ordering a general election to be held on Saturday, May 7, 2022, for the purpose of electing one candidate to the Board of Directors.
8. Executive Session: The board may recess into closed or executive session to discuss the following:
9. Reconvene into Regular Session and take any action as a result of the Executive Session.
10. Future agenda items.
11. Adjourn.

## CERTIFICATION

I, the undersigned, certify that this Agenda was posted on the bulletin board in front of the regular office of Nevada Special Utility District at 108 N. Warren Street, Nevada, Collin County, Texas on the 14th day of January, 2022, at 3:00 p.m., and that it remained posted and visible to the general public for at least seventy-two (72) hours before said meeting was convened.

By: Margaret Martin  
Margaret Martin, Assistant Secretary

## NOTICE

1. The board of directors reserves the right to recess into executive or closed session to discuss or consult with the Nevada Special Utility District's attorney about any item listed on this agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act, Section 551.071, Texas Government Code.
2. The board of directors may vote or take action on each of the items listed in this agenda.
3. During Public Comment persons may address the board regarding an item that is not listed on this agenda. Each speaker shall be limited to three (3) minutes. The board is prohibited from deliberating or taking action on any matter presented during Public Comment.

## NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or assistance should contact the General Manager of the district at least two (2) working days prior to the meeting at (972) 843-2608 or by facsimile at (972) 843-2609. Braille is not available.



1/17/22

- ① Call to order @ 7:08pm by board president, Debra Caldwell. All members present except Becky. Employees present - Johnny Rudisill and Margaret Martin. No visitors.
- ② Motion made to approve by Robert; second by Debra Strickland. All in favor; motion carries
- ③ Motion made to approve by Robert; second by Debra S. All in favor; motion carries
- ④ None
- ⑤a Caddo Basin - tie in complete; first reading of meters in February  
Rodeo Project - No 12" line, on an 8" line with 6" meter. Monthly base rate - \$1000.00  
Elevon - getting easements for 12" waterline installation.  
Winter weather - preparations on Thursday  
Applications - taking applications for employment
- ⑤b 1099 should be in mail next week.  
Due to IRS requiring a new pw without notification, our tax payments were rejected. We received penalties.



1/17/22

(6) None

(7a) Motion to appoint Johnny as Election Agent made by Debra S.; second by Vickie. All in favor; motion carries

(7b) Motion to order and accept ordinance made by Robert; second by Debra S. All in favor; motion carries.

(8-9) No executive session required

(10) Personnel Policy

(11) Adjourn @ 7:35 pm - Debra C