

NEVADA SPECIAL UTILITY DISTRICT
108 N. Warren Street
Nevada, Texas 75173
(972) 843-2608

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

Date: Monday, November 13, 2023
Time: 6:00 pm
Place: 108 N. Warren Street, Nevada, Texas 75173

AGENDA

1. Call to order and Declaration of Quorum.
Call to order at 6:03 pm by Board President, Debra Caldwell. Member present – Debra Strickland, Vickie Gracy, and Chad Forsyth. Quorum declared. Employees present – Johnny Rudisill and Margaret Martin. No visitors or quest.
2. Review and approve minutes: October 16, 2023
Motion to approve made by Debra Strickland; seconded by Vickie Gracy. All in favor; motion carried.
3. Approve October 2023 Directors Report.
Motion to approve made be Debra Strickland; seconded by Chad Forsyth. All in favor; motion carried.
4. Public Comment. (Speakers are limited to 3 minutes each)
No public comment.
5. Staff Reports:
 - a) General Manager's report:
Tower #3 – Went out for bid on October 16, 2023. Opening bids on November 20, 2023
Elevon – Section 2E has started
Replaced A/C at office.
 - b) Office Manager's report:
Wayne Nabors will be at December meeting and dinner will be provided.
6. Old Business:
No old business.
7. New Business:
 - a) Discuss and act upon Employee Insurance Renewal for 2024.
Motion to approve renewal of current health plans made by Vickie Gracy; seconded by Debra Strickland. All in favor; motion carried.

- b) Discuss and act upon Payroll Budget.
The board instructed General Manager, Johnny Rudisill, what rate increases were to be implemented.
 - c) Discuss and act upon Amended 2023-2024 Budget.
Motion to approve Amended 2023-2024 Budget made by Debra Strickland; seconded by Chad Forsyth. All in favor; motion carried.
8. Executive Session: The board may recess into closed or executive session to discuss the following:
Dismiss into Executive Session at 6:25 pm to discuss employee matters.
9. Reconvene into Regular Session and take any action as a result of the Executive Session.
Reconvened into Regular Session at 6:45 pm.
10. Future agenda items.
a) *Obtain Industry Standards for payroll and General Manager to begin performance reviews*
11. Adjourn.
Meeting adjourned at 7:00 pm by Board President, Debra Caldwell.

CERTIFICATION

I certify that these Minutes were accepted and approved by the Board of Directors on [12/11/23](#)



Debra Caldwell
Debra Caldwell, President

ATTEST:

Margaret Martin
Margaret Martin, Assistant Secretary

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3. Approve October 2023 Directors Report.
4. Public Comment. (Speakers are limited to 3 minutes each)
5. Staff Reports:
 - a) General Manager's report:
 - b) Office Manager's report:
6. Old Business:
7. New Business:
 - a) Discuss and act upon Employee Insurance Renewal for 2024.
 - b) Discuss and act upon Payroll Budget.
 - c) Discuss and act upon Amended 2023-2024 Budget.
8. Executive Session: The board may recess into closed or executive session to discuss the following:
9. Reconvene into Regular Session and take any action as a result of the Executive Session.
10. Future agenda items.
11. Adjourn.

CERTIFICATION

I, the undersigned, certify that this Agenda was posted on the bulletin board in front of the regular office of Nevada Special Utility District at 108 N. Warren Street, Nevada, Collin County, Texas on the 9th of November, 2023, at 12:00 p.m., and that it remained posted and visible to the general public for at least seventy-two (72) hours before said meeting was convened.

By: Margaret Martin
Margaret Martin, Assistant Secretary

NOTICE

1. The Board of Directors reserves the right to adjourn into executive session on any of the items listed on this Agenda, if an item meets the criteria which allows for executive session under Texas Government Code, Chapter 55, Subchapter D.
2. The board of directors may vote or take action on each of the items listed in this agenda.
3. During Public Comment persons may address the board regarding an item that is not listed on this agenda. Each speaker shall be limited to three (3) minutes. The board is prohibited from deliberating or taking action on any matter presented during Public Comment.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or assistance should contact the General Manager of the district at least two (2) working days prior to the meeting at (972) 843-2608 or by facsimile at (972) 843-2609. Braille is not available.

11/13/23

- ① Call to order @ 6:03 - Debra Caldwell
Members present - Debra Strickland, Vickie Gracy, Chad Forsyth
Employees - Johnny + Margaret
No visitors
- ② Motion to approve - Debra Strickland
Seconded - Vickie Gracy. All in favor.
Carried
- ③ Motion to approve - Debra Strickland
Seconded - Chad Forsyth. All in favor
Carried
- ④ None
- ⑤a Tower #3 - went out for bid on 10/14/23
Opening bids on 11/20/23
Elevon - Section 2E has started
Replaced - A/c @ office
- ⑤b Wayne Nabors will be at December meeting and dinner will be provided
- ⑥ none

11/13/23 Continued

- 7a) Motion to approve renewal of current health plans - Vickie Gracy
Seconded - Debra Strickland. All in favor -
Carried
- 7b) The Board instructed Johnny ~~what~~ what rate increases were to be implemented
- 7c) Motion to approve - Debra Strickland
Seconded - Chad Forayth. All in favor
Carried
- 8) Dismiss into Executive session - 6:25 pm
- 9) Reconvened into Regular - 6:45 pm
- 10a) Obtain Industry Standards for payroll and GM to begin performance reviews
- 11) Adjourned at 7:00 pm