

NEVADA SPECIAL UTILITY DISTRICT
108 N. Warren Street
Nevada, Texas 75173
(972) 843-2608

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

Date: Monday, November 8, 2021
Time: 7:00 pm
Place: 108 N. Warren Street, Nevada, Texas 75173

AGENDA

1. Call to order and Declaration of Quorum.
Call to order at 6:55 pm by board president, Debra Caldwell. Members present – Robert Taylor, Becky Norman, Vickie Gracy. Employees present – Johnny Rudisill, Margaret Martin. No visitors.
2. Review and approve minutes: October 11, 2021
Motion to approve minutes made by Robert Taylor; second by Vickie Gracy. All in favor; motion carries.
3. Approve October 2021 Directors Report.
Motion to approve Directors Report made by Robert Taylor; second by Becky Norman. All in favor; motion carries.
4. Public Comment. (Speakers are limited to 3 minutes each)
No public comments.
5. Staff Reports:
 - a) General Manager's report:
Caddo Basin – meeting with Eddy Daniel and Caddo Basin on Thursday, November 11.
Cedar Ridge – Set 7 new meters
Lexington Heights – Start setting meters in 2 weeks
Winterization – procedures are complete and ready for winter
 - b) Office Manager's report:
Audit will be complete and presented at December meeting.
6. Old Business:
7. New Business:
 - a) Video Conference with Kristina Fox of Texas County & District Retirement System.
Discuss and take action on employee retirement package.
Decision was made in Executive Session to table for 1 year.
 - b) Presentation by Brett Cheatham of WinStar/AIA of employee health, dental and vision insurance. Discuss and take action on employee health, dental and vision insurance.
Decision made in Executive Session concerning employee benefits.

c) Discuss and take action on Resolution No. 2021-005 approving an engagement letter to retain Petruska & Associates, PLLC, as bond counsel to advise the district in connection with the authorization, issuance, sale and delivery of revenue bonds, refunding revenue bonds, or other debt obligations to finance or refinance certain Capital Improvements.

*Motion to adopt Resolution No. 2021-005 made by Vickie Gracy; second by Becky Norman.
All in favor; motion carries.*

d) Discuss and take action on Resolution No. 2021-006 approving a financial agreement retaining Specialized Public Finance, Inc., to provide financial advisory services related to the authorization, issuance, sale and delivery of revenue bonds.

*Motion to adopt Resolution No. 2021-006 made by Vickie Gracy; second by Robert Taylor.
All in favor; motion carries.*

e) Discuss and take action on Resolution No. 2021-007 approving CCN Agreement between Bear Creek Special Utility District and Nevada Special Utility District.

*Motion to adopt Resolution No. 2021-007 made by Robert Taylor; second by Vickie Gracy.
All in favor; motion carries.*

8. Executive Session: The board may recess into closed or executive session to discuss the following:

a) Employee Matters

Dismissed out of Regular Session at 8:29 pm.

9. Reconvene into Regular Session and take any action as a result of the Executive Session.

Reconvene into Regular Session at 8:50 pm. Board will give decisions concerning annual bonus and salary increase to General Manager, Johnny Rudisill.

10. Future agenda items.

a) Personnel Policy adoption.

11. Adjourn.

Adjourned at 8:57 pm by Board President, Debra Caldwell

CERTIFICATION

I certify that these Minutes were accepted and approved by the Board of Directors on 12/13/21.




Debra Caldwell, President

ATTEST:


Margaret Martin, Assistant Secretary

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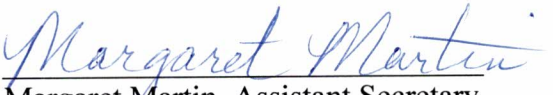
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4. Public Comment. (Speakers are limited to 3 minutes each)
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 - a) General Manager's report:
 - b) Office Manager's report:
6. Old Business:
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 - a) Video Conference with Kristina Fox of Texas County & District Retirement System. Discuss and take action on employee retirement package.
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 - c) Discuss and take action on Resolution No. 2021-005 approving an engagement letter to retain Petruska & Associates, PLLC, as bond counsel to advise the district in connection with the authorization, issuance, sale and delivery of revenue bonds, refunding revenue bonds, or other debt obligations to finance or refinance certain Capital Improvements.
 - d) Discuss and take action on Resolution No. 2021-006 approving a financial agreement retaining Specialized Public Finance, Inc., to provide financial advisory services related to the authorization, issuance, sale and delivery of revenue bonds.
 - e) Discuss and take action on Resolution No. 2021-007 approving CCN Agreement between Bear Creek Special Utility District and Nevada Special Utility District.

8. Executive Session: The board may recess into closed or executive session to discuss the following:
 - a) Employee Matters
9. Reconvene into Regular Session and take any action as a result of the Executive Session.
10. Future agenda items.
11. Adjourn.

CERTIFICATION

I, the undersigned, certify that this Agenda was posted on the bulletin board in front of the regular office of Nevada Special Utility District at 108 N. Warren Street, Nevada, Collin County, Texas on the 5th day of November, 2021, at 3:00 p.m., and that it remained posted and visible to the general public for at least seventy-two (72) hours before said meeting was convened.

By: 
Margaret Martin, Assistant Secretary

NOTICE

1. The board of directors reserves the right to recess into executive or closed session to discuss or consult with the Nevada Special Utility District's attorney about any item listed on this agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act, Section 551.071, Texas Government Code.
2. The board of directors may vote or take action on each of the items listed in this agenda.
3. During Public Comment persons may address the board regarding an item that is not listed on this agenda. Each speaker shall be limited to three (3) minutes. The board is prohibited from deliberating or taking action on any matter presented during Public Comment.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or assistance should contact the General Manager of the district at least two (2) working days prior to the meeting at (972) 843-2608 or by facsimile at (972) 843-2609. Braille is not available.

11/8/21

① 6:55am, Members present - All except Debra S.

② ~~7a~~ Bob, Vicki

③ ~~7b~~ Bob, Becky

④ None

⑤a ¹Caddo Basin - CCN Update - Meeting with Eddy / ~~Caddo~~ Caddo Basin - Thursday

② Cedar Ridge - Set 7 new meters

③ Lexington Heights - Start ^{Setting meters} ~~Meeting~~ in 2 weeks

④ Winterization Procedures - Ready

⑤ Classes - Hours

⑤b dinner

⑥ None

⑦ ^c~~7a~~ Vicki, Becky

⑦d Vicki, Bob

⑦e Bob, Vicki

⑧ Executive - Salary, bonus, ~~insurance~~ retirement C. 8:29pm

8:50 pm

1a - Life - same plan
Health - BCBS - offer other plans.
Dental - Vision - Beam
80% 20%

Salary - 5% Jr 3% all others
Bonus - 3% - everyone

Retirement - table for 1 year

8:57 Adjourn

Personel Policy
Rate Order
Ammend Budget