

NEVADA SPECIAL UTILITY DISTRICT  
108 N. Warren Street  
Nevada, Texas 75173  
(972) 843-2608

**MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS**

Date: Monday, December 19, 2022  
Time: 7:00 pm  
Place: 108 N. Warren Street, Nevada, Texas 75173

**AGENDA**

1. Call to order and Declaration of Quorum.  
*Call to order at 7:00 pm by Board President, Debra Caldwell. Members present at office – Robert Taylor, Debra Strickland, Vickie Gracy. Members present on phone – Becky Norman. Employees present – Johnny Rudisill and Margaret Martin. Guest – Wayne Nabors of Nabors CPA.*
2. Review and approve minutes: November 21, 2022  
*Minutes need a correction on 7a and 7B. Edit and approve at January 16, 2023 meeting.*
3. Approve November 2022 Directors Report.  
*Motion to approve Director Report made by Robert Taylor; seconded by Debra Strickland. All in favor; motion carries.*
4. Public Comment. (Speakers are limited to 3 minutes each)  
*No public comments.*
5. Staff Reports:
  - a) General Manager's report:  
*Eleven – water lines are installed and fully charged.  
Catch up – EPA reports  
Classes – CEU requirements*
  - b) Office Manager's report:  
*Directors pay on 12/20/22; end of year (1099's)*
6. Old Business:  
*No old business*
7. New Business:
  - a) Presentation by Wayne Nabors, Nabors CPA, of 2021-2022 audit.  
*Wayne Nabors presented the financial audit for 2021-2022. The audit was clean with minimal adjustments needed.*

*Robert Taylor made motion for Johnny Rudisill to get financing for vac truck/trailer. Second by Debra Strickland. All in favor; motion carries. This will need approval on the January 16, 2023 agenda.*

- b) Discuss and act to appoint Johnny Rudisill as Election Agent for the May 6, 2023 general election.

*Motion to appoint Johnny Rudisill as Election Agent made by Debra Strickland; second by Vickie Gracy. All in favor; motion carries.*

8. Executive Session: The board may recess into closed or executive session to discuss the following:

*No executive session needed.*

9. Reconvene into Regular Session and take any action as a result of the Executive Session.

10. Future agenda items.

- a) *Vac truck/trailer approval*
- b) *Bond Counsel*
- c) *Approve November minutes*
- d) *Ordinance for election*
- e) *Amend budget*

11. Adjourn.

*Adjourn at 7:56 pm by board president, Debra Caldwell*

## CERTIFICATION

I certify that these Minutes were accepted and approved by the Board of Directors on 01/16/23.



*Debra Caldwell*  
Debra Caldwell, President

ATTEST:

*Margaret Martin*  
Margaret Martin, Assistant Secretary

NEVADA SPECIAL UTILITY DISTRICT  
108 N. Warren Street  
Nevada, Texas 75173  
(972) 843-2608

**NOTICE OF REGULAR MEETING OF BOARD OF DIRECTORS**

Date: Monday, December 19, 2022  
Time: 7:00 pm  
Place: 108 N. Warren Street, Nevada, Texas 75173

**AGENDA**

1. Call to order and Declaration of Quorum.
2. Review and approve minutes: November 21, 2022
3. Approve November 2022 Directors Report.
4. Public Comment. (Speakers are limited to 3 minutes each)
5. Staff Reports:
  - a) General Manager's report:
  - b) Office Manager's report:
6. Old Business:
7. New Business:
  - a) Presentation by Wayne Nabors, Nabors CPA, of 2021-2022 audit.
  - b) Discuss and act to appoint Johnny Rudisill as Election Agent for the May 6, 2023 general election.
8. Executive Session: The board may recess into closed or executive session to discuss the following:
9. Reconvene into Regular Session and take any action as a result of the Executive Session.
10. Future agenda items.
11. Adjourn.

## CERTIFICATION

I, the undersigned, certify that this Agenda was posted on the bulletin board in front of the regular office of Nevada Special Utility District at 108 N. Warren Street, Nevada, Collin County, Texas on the 16th day of December, 2022, at 3:00 p.m., and that it remained posted and visible to the general public for at least seventy-two (72) hours before said meeting was convened.

By: Margaret Martin  
Margaret Martin, Assistant Secretary

## NOTICE

1. The board of directors reserves the right to recess into executive or closed session to discuss or consult with the Nevada Special Utility District's attorney about any item listed on this agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act, Section 551.071, Texas Government Code.
2. The board of directors may vote or take action on each of the items listed in this agenda.
3. During Public Comment persons may address the board regarding an item that is not listed on this agenda. Each speaker shall be limited to three (3) minutes. The board is prohibited from deliberating or taking action on any matter presented during Public Comment.

## NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or assistance should contact the General Manager of the district at least two (2) working days prior to the meeting at (972) 843-2608 or by facsimile at (972) 843-2609. Braille is not available.



12/19/22

① Call to order @ 7:00, Debra Caldwell  
Members ~~in~~ <sup>at</sup> office - Robert ~~Gray~~ Debra S, Vickie Gray  
Members via phone - Becky Norman  
Employees - Johnny and Margaret  
Guest - Wayne Nabers

② Minutes need a correction on 7a and 7b. Edit  
and ~~keep~~ approve at January 16, 2023 meeting

③ Motion to approve Robert, second - Debra Strickland  
All in favor; carries)

④ none

⑦a ⑤ Wayne Nabers presented the <sup>financial</sup> audit for 2021-2022.  
The audit was clean. ~~and no~~  
Robert Taylor made motion for Johnny to get  
financing for the trailer. Second by Debra S;  
All in favor; carries. This will be an agenda  
item in January so proper approval can be  
made

⑤a Elevon - water ~~to~~ lines are installed and fully  
charged  
Catch Up - EPA  
Classes - CEU's

12/19/22

(5b) Directors pay on 12/20/22  
End of year (1099's)

(6) none

(7b) Motion made by Debra L; second by Vickie  
All in favor; carries

(10) a) Vac trailer approval  
b) Steve Adams, Paul Jensen, <sup>Bond Council</sup> James Wilson  
c) approve Nov. 22 minutes  
d) Ordinance for election

(11) Adjourn at 7:56 pm