

NEVADA SPECIAL UTILITY DISTRICT
108 N. Warren Street
Nevada, Texas 75173
(972) 843-2608

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

Date: Monday, March 18, 2024
Time: 6:00 pm
Place: 108 N. Warren Street, Nevada, Texas 75173

AGENDA

1. Call to order and Declaration of Quorum.
Call to order at 6:00 pm by Board President, Debra Caldwell. All members present. Quorum declared. Employees present – Johnny Rudisill and Margaret Martin. No visitors.
2. Review and approve minutes: February 19, 2024
Motion to approve minutes made by Chad Forsyth; seconded by Debra Strickland. All in favor; motion carried.
3. Approve February 2024 Directors Report.
Motion to approve made by Debra Strickland; seconded by Chad Forsyth. All in favor; motion carried.
4. Public Comment. (Speakers are limited to 3 minutes each)
No Public Comments.
5. Staff Reports:
 - a) General Manager's report:
*PS1 Status – pump 1 down; pump 2 down; north tank is being sandblasted – should be completed in 45 days;
PS2 Status – drive 1 down; pump 1 down; should be back up by Wednesday, March 20
Elevon Tower Status – 11 rings out of 33 complete – should be completed in 320 days.
Elevon 2E Status – hot – BacT samples – in service
Sanitation Services – Resolution, special meeting in 2 weeks; will be taking bids
Retirement – data/plans will be available at April meeting
Employee Status – down 1 employee, need to hire 2 for outside*
 - b) Office Manager's report:
Quarterly meeting payments will be processed March 19, 2024
6. Old Business:
No Old Business

7. New Business:
 - a) President to receive and execute the Certification of Unopposed Candidates.
President of Board received and executed the Certification
 - b) Discuss and act upon Ordinance 2024-002 Cancelling 2024 General Election and declare two candidates elected to the Board of Directors.
Motion to act upon Ordinance 2024-002 made by Vickie Gracy; seconded by Chad Forsyth. All in favor; motion carried.
8. Executive Session: The board may recess into closed or executive session to discuss the following:
No Executive Session
9. Reconvene into Regular Session and take any action as a result of the Executive Session.
10. Future agenda items.
 - a) Retirement
 - b) Special Called Meeting
11. Adjourn.
Meeting adjourned at 7:17 by Board President, Debra Caldwell.

CERTIFICATION

I certify that these Minutes were accepted and approved by the Board of Directors on 4/15/24.



Debra Caldwell

Debra Caldwell, President

ATTEST:

Margaret Martin

Margaret Martin, Assistant Secretary

NEVADA SPECIAL UTILITY DISTRICT
108 N. Warren Street
Nevada, Texas 75173
(972) 843-2608

NOTICE OF REGULAR MEETING OF BOARD OF DIRECTORS

Date: Monday, March 18, 2024
Time: 6:00 pm
Place: 108 N. Warren Street, Nevada, Texas 75173

AGENDA

1. Call to order and Declaration of Quorum.
2. Review and approve minutes: February 19, 2024
3. Approve February 2024 Directors Report.
4. Public Comment. (Speakers are limited to 3 minutes each)
5. Staff Reports:
 - a) General Manager's report:
 - b) Office Manager's report:
6. Old Business:
7. New Business:
 - a) President to receive and execute the Certification of Unopposed Candidates.
 - b) Discuss and act upon Ordinance 2024-002 Cancelling 2024 General Election and declare two candidates elected to the Board of Directors.
 - c)
8. Executive Session: The board may recess into closed or executive session to discuss the following:
9. Reconvene into Regular Session and take any action as a result of the Executive Session.
10. Future agenda items.
11. Adjourn.

CERTIFICATION

I, the undersigned, certify that this Agenda was posted on the bulletin board in front of the regular office of Nevada Special Utility District at 108 N. Warren Street, Nevada, Collin County, Texas on the 15th of March, 2024, at 4:00 p.m., and that it remained posted and visible to the general public for at least seventy-two (72) hours before said meeting was convened.

By: Margaret Martin
Margaret Martin, Assistant Secretary

NOTICE

1. The Board of Directors reserves the right to adjourn into executive session on any of the items listed on this Agenda, if an item meets the criteria which allows for executive session under Texas Government Code, Chapter 55, Subchapter D.
2. The board of directors may vote or take action on each of the items listed in this agenda.
3. During Public Comment persons may address the board regarding an item that is not listed on this agenda. Each speaker shall be limited to three (3) minutes. The board is prohibited from deliberating or taking action on any matter presented during Public Comment.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or assistance should contact the General Manager of the district at least two (2) working days prior to the meeting at (972) 843-2608 or by facsimile at (972) 843-2609. Braille is not available.

3/18/24

- ① Call to order @ 6:00 pm - Debra Caldwell
All members present - quorum declared
Employees present - Johnny and Margaret
No visitors
- ② Motion to approve - Chad Forsyth; seconded
Debra Strickland. All in favor, carried
- ③ Motion to approve - Debra Strickland;
seconded Chad Forsyth. All in favor, carried
- ④ None
- ⑤a PS1 Status - pump 1 down; pump 2 down;
north tank - sand blasting (back online
in 45 days)
PS2 Status - drive 1 down, Pump 1 down;
up by Wednesday, March 20
Elevon Tower Status - 11 rings out of 33 - 320
days
Elevon 2E Status - Hot-Bact - in service
Sanitation Services - Resolution, Special
meeting in 2 weeks, bids
Retirement - Data / Plans - April meeting
Employee Status - down 1 employee, need
2 outside
- ⑤b OB, pay for directors

3/18/24

(6) None

(7a) Completed

(7b) Motion by Vickie Gracy; seconded by Chad
Lorogh. All in favor; motion carried

(8-9) none

10a) retirement

b) Special Called

(11) Adjourn 7:17