

NEVADA SPECIAL UTILITY DISTRICT  
108 N. Warren Street  
Nevada, Texas 75173  
(972) 843-2608

**MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS**

Date: Monday, May 22, 2023  
Time: 6:00 pm  
Place: 108 N. Warren Street, Nevada, Texas 75173

**AGENDA**

1. Call to order and Declaration of Quorum.  
*Call to order at 5:55 pm by board president, Debra Caldwell. Members present – all except Becky Norman. Employees present – Johnny Rudisill and Margaret Martin. Guest/Customer present – Chad Forsyth.*
2. Review and approve minutes: April 17, 2023  
*Motion to approve made by Debra Strickland; seconded by Robert Taylor. All in favor; motion carried.*
3. Approve April 2023 Directors Report.  
*Motion to approve made by Robert Taylor; seconded by Debra Strickland. All in favor; motion carried.*
4. Public Comment. (Speakers are limited to 3 minutes each)  
*Chad Forsyth introduced himself as a potential board member.*
5. Staff Reports:
  - a) General Manager's report:  
*City of Josephine/CR 637 – City of Josephine will provide sewer to new development on CR 637 due to it is in their sewer CCN; Nevada SUD will provide water.*  
*Elevon – Final walk thru for Elevon 2C on May 23.*  
*FM 6 – turn lanes have been halted due to our valves have been buried.*  
*Interconnect water – City of Josephine will interconnect with our system so they may purchase water from Nevada SUD.*  
*Alert Signal – currently we are using Rave and will continue to do so*
  - b) Office Manager's report:  
*An insurance representative will be at our July meeting to present a proposal for General Insurance. Starting to prepare for annual audit.*
6. Old Business:  
*No Old Business*

7. New Business:

- a) Administer Oath of Office to new board members  
*Oath of Office administered to Robert Taylor.*
- b) Elect Board of Directors Officers  
*Robert Taylor made motion for Debra Caldwell to remain as president; seconded by Debra Strickland. All in favor; motion carried.*  
*Robert Taylor made motion for Debra Strickland to remain as vice president; seconded by Vickie Gracy. All in favor; motion carried.*  
*Robert Taylor made motion for Vickie Gracy to become secretary; seconded by Debra Strickland. All in favor; motion carried.*
- c) Approve and adopt amended 2022-2023 Budget, Resolution No. 2023-003  
*Robert Taylor made motion to adopt amended budget; seconded by Debra Strickland. All in favor; motion carried.*
- d) Discuss and act on wholesale water to the City of Josephine.  
*Robert Taylor made motion to act on wholesale water; seconded by Vickie Gracy. All in favor; motion carried.*

8. Executive Session: The board may recess into closed or executive session to discuss the following:

*Dismissed into Executive Session at 6:40 pm.*

9. Reconvene into Regular Session and take any action as a result of the Executive Session.

*Reconvened into Regular Session at 6:55 pm*

10. Future agenda items.

- a) *Contract with City of Josephine*
- b) *Capital Improvement Budget*
- c) *Caddo Mills waterline extension*

11. Adjourn.

*Meeting adjourned at 7:04 pm by board president, Debra Caldwell.*

CERTIFICATION

I certify that these Minutes were accepted and approved by the Board of Directors on 06/26/23.



*Debra Caldwell*  
Debra Caldwell, President

ATTEST:

*Margaret Martin*  
Margaret Martin, Assistant Secretary

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**AGENDA**

1. Call to order and Declaration of Quorum.
2. Review and approve minutes: April 17, 2023
3. Approve April 2023 Directors Report.
4. Public Comment. (Speakers are limited to 3 minutes each)
5. Staff Reports:
  - a) General Manager's report:
  - b) Office Manager's report:
6. Old Business:
7. New Business:
  - a) Administer Oath of Office to new board members
  - b) Elect Board of Directors Officers
  - c) Approve and adopt amended 2022-2023 Budget, Resolution No. 2023-003
  - d) Discuss and act on wholesale water to the City of Josephine.
8. Executive Session: The board may recess into closed or executive session to discuss the following:
9. Reconvene into Regular Session and take any action as a result of the Executive Session.
10. Future agenda items.
11. Adjourn.

## CERTIFICATION

I, the undersigned, certify that this Agenda was posted on the bulletin board in front of the regular office of Nevada Special Utility District at 108 N. Warren Street, Nevada, Collin County, Texas on the 19th day of May, 2023, at 3:00 p.m., and that it remained posted and visible to the general public for at least seventy-two (72) hours before said meeting was convened.

By: Margaret Martin  
Margaret Martin, Assistant Secretary

## NOTICE

1. The board of directors reserves the right to recess into executive or closed session to discuss or consult with the Nevada Special Utility District's attorney about any item listed on this agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act, Section 551.071, Texas Government Code.
2. The board of directors may vote or take action on each of the items listed in this agenda.
3. During Public Comment persons may address the board regarding an item that is not listed on this agenda. Each speaker shall be limited to three (3) minutes. The board is prohibited from deliberating or taking action on any matter presented during Public Comment.

## NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or assistance should contact the General Manager of the district at least two (2) working days prior to the meeting at (972) 843-2608 or by facsimile at (972) 843-2609. Braille is not available.

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**NOTICE OF RESCHEDULED MEETING OF BOARD OF DIRECTORS**

**PLEASE TAKE NOTICE** that the regular meeting of the Nevada Special Utility District Board of Directors which is scheduled for Monday, May 15, 2023 at 6 p.m. has been **RESCHEDULED** and will be held on Monday, May 22, 2023 at 6 p.m. in the Conference Room at Nevada Special Utility District located at 108 N Warren Street, Nevada, TX.

By: Margaret Martin  
Margaret Martin, Assistant Secretary

BOARD OF DIRECTORS MEETING  
May 22, 2023

[illegible]



5/22/23

- ① Call to order @ 5:55 pm by Board President, Delra Caldwell. Members present - All except Becky Norman. Employees present - Johnny and Margaret. Visitors - Chad Forsyth
- ② Motion to approve, Delra Strickland, second Robert Taylor. All in favor; carries
- ③ Motion to approve, Robert Taylor; second Delra Strickland. All in favor; carries
- ④ Chad Forsyth introduced himself as a potential Board member.
- ⑤a) City of Josephine / <sup>637</sup> City of Josephine will provide sewer to new development due to it is in their sewer CCN; Nevada SUD will provide water  
Elevon - Final walk through for Elevon 2C on May 23  
FM6 - turn lanes have been halted due to our valves have been buried  
Interconnect water - City of Josephine will interconnect with our system so they may purchase water from Nevada SUD.  
Alert signal - currently we are using Rave and will continue to do so.



(5b) Insurance, audit

(6) none

(7a) Administered Oath to Robert Taylor

(7b) Robert Taylor - nominated Debra Caldwell as President; second by Debra Strickland.

All in favor; carries

Robert nominated Debra Strickland as Vice President; second by Vickie Gracy.

All in favor; carries

Robert nominated Vickie Gracy as secretary second by Debra Strickland. All in favor; carries

(7c) Robert Taylor made motion to adopt, second by Debra Strickland. All in favor; carries

(7d) Robert made motion to act on wholesale water; second by Vickie Gracy. All in favor; carries

(8) Dismissed into Executive at 6:40 pm

(9) Reconvened into Regular at 6:55 pm



5/22/23 continued

- (10) a) Contract with City of Josephine
- b) Capital Improvement Budget
- c) Caddo Mills waterline extension

(11) 7:04 pm