

NEVADA SPECIAL UTILITY DISTRICT  
108 N. Warren Street  
Nevada, Texas 75173  
(972) 843-2608

**MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS**

Date: Monday, September 20, 2021

Time: 7:00 pm

Place: 108 N. Warren Street, Nevada, Texas 75173

<https://meetings.ringcentral.com/j/1462790985?pwd=U2FVUEFscWltWjUyRWUxVmExRGtEdz09>

Password: Water

**AGENDA**

1. Call to order and Declaration of Quorum.  
*Call to order at 7:04 pm by board president, Debra Caldwell. All members present in office. Employees present – Johnny Rudisill and Margaret Martin.*
2. Review and approve minutes: August 9, 2021  
*Motion to approve minutes made by Robert Taylor; second by Debra Strickland. All in favor; motion carries.*
3. Approve August 2021 Directors Report.  
*Motion to approve made by Robert Taylor; second by Debra Strickland. All in favor; motion carries.*
4. Public Comment. (Speakers are limited to 3 minutes each)  
*No public comment.*
5. Staff Reports:
  - a) General Manager's report:  
*USDA – at next month's meeting will get permission to sign retention letter.*  
*Caddo Basin CCN – due to sickness unable to progress, in process of changing over to NSUD. Should be complete in December.*  
*Cedar Ridge – 4 meters in ground, 4 boxed ready for meters and 6 more to come in soon*  
*Chevrolet – 162,000 miles on vehicle. Will replace in May 2022*  
*Generator – SB3 requires all utilities to have at least one for emergency purposes. Due to funds being redirected by Collin County the money is not available. Checking 2 options for purchase of a generator*  
*196 acres – next to NSUD office, land is in planning stages. Developer will possibly build Fencing around tower. The development will have several green spaces. Waiting on City of Nevada approval.*

b) Office Manager's report:

Items 2121 – 2124 on Profit/Loss – Amount in report is money collected from employee/employer waiting to be paid on next billing statement.

6. Old Business:

7. New Business:

a) Discuss and take action on CCN agreement with Bear Creek SUD.

*Motion to table made by Robert Taylor; second by Debra Strickland. All in favor; motion carries.*

b) Discuss and take action on line extension agreement with Cope Equities.

*Motion to table made by Debra Strickland; second by Vickie Gracy. All in favor; motion carries.*

8. Executive Session: The board may into closed or executive session to discuss the following:  
*No Executive Session needed.*

9. Reconvene into Regular Session and take any action as a result of the Executive Session.

10. Future agenda items.

a) *Bear Creek CCN Agreement*

b) *Cope Equities Agreement*

c) *Bond Attorney Agreement*

d) *Financial Advisor Agreement*

e) *Payroll and Annual Bonus*

f) *Retirement*

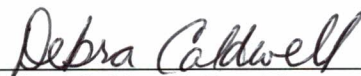
11. Adjourn.

*Adjourned at 8:09 pm by Debra Caldwell.*

## CERTIFICATION

I certify that these Minutes were accepted and approved by the Board of Directors on 10/11/21.



  
Debra Caldwell, President

ATTEST:

  
Margaret Martin, Assistant Secretary

NEVADA SPECIAL UTILITY DISTRICT  
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Nevada, Texas 75173  
(972) 843-2608

**NOTICE OF REGULAR MEETING OF BOARD OF DIRECTORS**

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Password: Water

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5. Staff Reports:
  - a) General Manager's report:
  - b) Office Manager's report:
6. Old Business:
7. New Business:
  - a) Discuss and take action on CCN agreement with Bear Creek SUD.
  - b) Discuss and take action on line extension agreement with Cope Equities.
8. Executive Session: The board may into closed or executive session to discuss the following:
9. Reconvene into Regular Session and take any action as a result of the Executive Session.
10. Future agenda items.
11. Adjourn.

\*Or iPhone one-tap:

US: +1(469) 445-0100, 2703799449# (US South)  
+1(470) 869-2200, 2703799449# (US East)  
+1(623) 404-9000, 2703799449# (US West)  
+1(720) 902-7700, 2703799449# (US Central)  
+1(773) 231-9226, 2703799449# (US North)

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1(469) 445-0100 (US South)  
+1(470) 869-2200 (US East)  
+1(623) 404-9000 (US West)  
+1(720) 902-7700 (US Central)  
+1(773) 231-9226 (US North)

Meeting ID:

Password:

International numbers are available: <https://meetings.ringcentral.com/teleconference>

### **CERTIFICATION**

I, the undersigned, certify that this Agenda was posted on the bulletin board in front of the regular office of Nevada Special Utility District at 108 N. Warren Street, Nevada, Collin County, Texas on the 17th day of September, 2021, at 3:00 p.m., and that it remained posted and visible to the general public for at least seventy-two (72) hours before said meeting was convened.

By:   
Margaret Martin, Assistant Secretary

### **NOTICE**

1. The board of directors reserves the right to recess into executive or closed session to discuss or consult with the Nevada Special Utility District's attorney about any item listed on this agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act, Section 551.071, Texas Government Code.
2. The board of directors may vote or take action on each of the items listed in this agenda.
3. During Public Comment persons may address the board regarding an item that is not listed on this agenda. Each speaker shall be limited to three (3) minutes. The board is prohibited from deliberating or taking action on any matter presented during Public Comment.

### **NOTICE OF ASSISTANCE AT PUBLIC MEETINGS**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or assistance should contact the General Manager of the district at least two (2) working days prior to the meeting at (972) 843-2608 or by facsimile at (972) 843-2609. Braille is not available.



9/20/21

- ① Call to order @ 7:04 pm - Debra Caldwell  
All members present in office  
Employees present - Johnny and Margaret  
No visitors
- ② Motion - Robert; second - Debra Strickland  
All in favor; carries
- ③ Motion - Robert; second - Debra Strickland  
All in favor; carries
- ④ none
- ⑤ USDA - at next months meeting will get permission to sign retention letter.  
Caddo Basin CCN - due to sickness unable to progress. In process of changing over to NSUD. Should be complete by December  
Cedar Ridge - 4 meters in ground, 4 ~~for~~ bopod ready for meters, 6 more to come in soon  
Chevrolet - 162,000 miles on vehicle. Will replace in May 2022  
Generator update - SB3 requires all utilities to have at least one for emergency purposes. Due to funds being redirected by Collin County the money is unavailable. Checking 2 options for purchase of generator



9/20/21

196 acres next to NSUD office in planning stages. Developer will possibly build fence around tower. The development will have several green spaces. Waiting on City of Nevada approval.

(5b) Items 2121-2124 on P/L - Amount in report is money collected from employees and employer waiting to be paid next billing statement.

(6) none

(7a) Motion to table - Robert; second - Debra Strickland  
All in favor; Carries

(7b) Motion to table - Debra Strickland, second  
Vickie. All in favor; Carries

(8-9) No session

- (10a) Bear Creek CCN Agreement  
b) Lexington Heights Agreement  
c) Bond Attorney Agreement  
d) Financial Advisor Agreement  
e) payroll / Bonus  
f) retirement

(11) 8:09 pm